



NMCI Enterprise Tool

NET Update and Lessons Learned

08 Sept 03

- **User Profiles**
- **Seat Configurations**
- **Seat Orders**
- **Reports**
- **Imports**

User Profile Module

Discussion: Organization – If a user profile is created or modified in a level of the organization that a user does not have right to, then it appears that the user was not added to the system.

Resolution Strategy:

- (1) Pay close attention to the organization levels when entering user profiles.
- (2) After the user is saved if the user cannot be located via a search then try to recreate the profile. If you receive a message that the user already exists, then report it to the NET Help Desk to have them correct the organization.

Deleting Users

Update: A user is never really deleted from the system. If you delete a user, the user is flagged as deleted but still exists within the system. To re-enter a user with the same email address you will have to restore the deleted user and update his/her profile.

Note: The only users truly removed from the system are those deleted by the developers.

User UIC Reassignments

Discussion: If there are multiple users assigned to the same UIC and someone reassigns a user to their UIC, then they will both receive an email notification of the action. The first person to log in will see the action item and, if they approve the reassignment, then any one else who received the notification will have nothing for their action.

In addition, the reassignment of a user only moves the user profile. If any as-is inventory or seat is attached to a user that you are trying to reassign, the move will fail until these items are removed.

A new function has been added to the system. This function will change the user's UIC. In this case the user profile (and anything attached to the user) is moved to the UIC that you specify. This function is located under the admin tab in NET.

Seat Configuration Module

Options and Sub-options

Discussion: With any seat there are options and sub-options. Options are ordered for seats and sub-options require options to be purchased before they can be ordered. Please ensure that you select the correct option when ordering options that have sub-options.

Example: A CLIN 0023 item for a CLIN 0009 is a sub-option.

Discussion: Since SIPRNET seats are actually options, they cannot be shared like NIPRNET seats. They also can have legacy applications or peripherals mapped to them. The NET Team is aware of the problem and is currently working on a resolution.

Additional Accounts

Discussion: In the ESI Worksheet, MCSC used CLIN 0024 and 0000 to indicate additional user accounts. Since accounts will be distributed at an enterprise level, these users do not need to have a CLIN associated with them. These users do not have to be identified to place your FY04 order but will need to be identified in the future. Currently the way to do this in NET is to share the seat with a user.

Unlisted Legacy Peripherals

Discussion: Many CTRs have requested the capability to add unlisted legacy peripherals to the list. This capability will be added this week. In the meantime, please contact the NET Help Desk to get this accomplished.

Legacy Applications

Discussion: To increase system performance the legacy applications drop-down menu has been modified to require a search prior to populating this menu. To do a wildcard search simply search for the % sign. In addition, when the ISF Tools interface was established an “ISF -” was added to the beginning of all applications coming from the interface. This indicator has been removed from the beginning of the application name and appended to the end of the name.

Seat Configuration Wizard

Discussion: Many commands have found that utilizing the Seat Configuration Wizard expedites the ordering process and is a quicker solution than performing an import.

Workflow Threads

Discussion: The workflow thread was created to allow the seat configurations to be passed up the chain to approve the seat configuration. This will allow CTRs that have pushed the NET administration down to a lower level in the organization the capability to approve seats prior to placing them on an order. For those CTRs that have not pushed out this responsibility, this step may seem pointless, but it is still required in the order process.

Since the workflow thread is used just to approve the configuration of the seats, the thread only needs to include personnel that the command feels should be reviewing the seat configurations. In almost all cases the only person on a workflow thread is the command CTR.

Seat Status

Pending Configuration (default status) - Seat configuration needs to be reviewed or updated before submitting the seat order to the CTR staff for approval.

Pending Submission - Seat Configuration has been reviewed or changed, but record is *not* ready for submission to CTR.

Submitted for Approval - Seat configuration has been forwarded from Prepare Seats for Order into the Workflow (approval thread). Seat will remain in this status until it the final person in the Workflow has approved the seat. If seat is “Disapproved”, seat status will revert to Pending Configuration. If change is made to seat configuration without being Disapproved or Recalled, change will be a modification (MOD) to seat.

Approved – Seat has been approved by the final person in the Workflow.

On Order – Seat has been placed on order but has not yet been submitted to eMp.

Approved by eMp – Seat [order] has been approved by eMp.

Cancelled – Seat was in status “Approved by eMp” but has now been removed from eMp order

On Buildout – Seat was in status “Approved by eMp” and is now on Seat Deployment Buildout. Record is locked until removed from buildout or submitted to Staging interface.

Delivered – ISF has delivered seat, information has come back to NOIS from Asset Management; JTAG now replaces NOIS generated Seat ID.

Seat Orders Module

Naming Standard

To provide easy tracking of FY04 Orders, one enterprise order will be created per UIC and the following naming standards will be used:

For FY04 Enterprise Orders use: FY04 ENT **UIC** - *Description (Optional)*

For FY04 Local Orders use: FY04 LOC **UIC** - *Description (Optional)*

Copying your FY03 order to create an FY04 Order Scenarios



If you have copied an existing FY03 order for FY04 then the new order has all of the seats approved and on the order. **If you need to edit any of the copied seats, it is EXTREMELY IMPORTANT that you recall the seats to make changes as opposed to modifying your seat configurations. Modifications cannot be added to initial FY04 orders.**

Seat Order Status

Pending Submission – Order has not yet been submitted to eMp.

Submitted to eMp – Order has been pushed to eMp thru NET/eMp interface.

Approved by eMp – Order has been approved by eMp.

Most common issues with FY04 orders

- **FY03 seats on FY04 orders**
- **Invalid delivery locations**

Resolution

- Run Detailed Seat Order Report (Order Request) identified the user that has the seat or option that need to be changed.
- Recall the seat and make the change.

Invalid delivery locations will be resolved by MCSC.

NET Imports

NET Imports

I recommend that you DO NOT IMPORT data at this point. If you feel it is absolutely necessary to complete your order, it will be your responsibility as a CTR to perform the import.

Because of the complexity and the problems that come from the import process, lessons have learned that this is NOT the most effective way to enter data into NET.

Report Module

Additional Reporting Capabilities

The following reports have been modified and are now fully functional:

- Detailed Seat Report
- eMarketplace Summary Report
- CLIN Summary Report
- Shared Seats Report
- Ad Hoc Report – This report is now generated under a separate database from the NET Production Database. This database is compartmentalized by claimants/USMC to increase performance for both the NET application and reports. Currently, data used for these reports is replicated nightly.

Questions and Comments?

What issues with NET are preventing you from placing your FY04 Order?

Where are you in the order process?

Did you know that NET response time is greatly increased during non-peak hours? Some sites are working alternate schedules to take advantage of this.